

REGISTERED COMPANY NUMBER: SC196243 (Scotland)
REGISTERED CHARITY NUMBER: SC029027

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
30 SEPTEMBER 2015**

FOR

THE ARRAN ACCESS TRUST

Henderson Loggie
90 Mitchell Street
Glasgow
Lanarkshire
G1 3NQ

THE ARRAN ACCESS TRUST

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 13
Detailed Statement of Financial Activities	14

THE ARRAN ACCESS TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC196243 (Scotland)

Registered Charity number

SC029027

Registered office

Arran Community & Voluntary Service
Park Terrace
Lamlash
Isle of Arran
KA27 8NB

Trustees

M Whitmore	Chairman	
K J Morrison	Treasurer	
Ms M M Currie	Director	
N Henderson	Director	- resigned 16/12/2014
Ms K E Sampson	Director	
S R Blake	Director	
A G Walker	Director	
Councillor J J W Bruce	Councillor	
J Murchie	Director	- appointed 16/12/2014

Company Secretary

J Nichols

Independent examiner

Henderson Loggie
90 Mitchell Street
Glasgow
Lanarkshire
G1 3NQ

Bankers

Bank of Scotland
Shore Road
Brodick
Isle of Arran
KA27 8AL

Solicitors

Messrs J & H Mitchell
51 Atholl Road
Pitlochry
Perthshire
PH16 5BU

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.

THE ARRAN ACCESS TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2015

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The trustees are recruited by self-nomination or invitation. They are normally appointed by membership vote at each Annual General Meeting. North Ayrshire Council, Scottish Natural Heritage and The National Trust for Scotland are each entitled to nominate one trustee.

Induction and training of new trustees

There are no formal induction and training arrangements in place for new trustees. Such persons are normally well-known to the Trust and the current Trustee categories ensure that they will already have a reasonable working knowledge of the activities, structure and objectives of the Trust. Any new trustee can learn more about the Trust by attending meetings regularly, reading minutes and Trust literature, and can also be guided by existing trustees regarding its everyday workings.

Risk management

The trustees have reviewed the risks to which the charity is exposed and consider that appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are as follows:

- a) to advance, provide for, improve and maintain access opportunities on the Islands of Arran, Holy Island and Pladda and promote good management of that access, for the benefit of the public as a whole and in a way which integrates the needs of land managers, access users, the local community and the natural heritage.
- b) to promote the aims and principles of the Access Concordat, as published by the National Access Forum, to bring together the various interests who have a key role in its implementation and to promote its effective delivery on the Islands of Arran, Holy Island and Pladda.
- c) to seek the funds needed to secure the above objectives and management of access on Arran following the above principles.

Volunteers and donated facilities

All trustees are volunteers who give freely of their time and experience and receive no form of payment or expenses while carrying out their duties. Similarly, Public Sector Members receive no additional payment or expenses whilst engaged in Trust business.

During the year the Forestry Commission have provided donated facilities with an annual value of £2,000.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The main activities in the past year were as follows:

- Improving access provision on Arran.
- Settling disputes arising from access matters.
- Construction, repair and maintenance of paths and routes in Arran.
- Sourcing funding for the above activities.
- Liaising with other national organisations in regard to access laws etc.

THE ARRAN ACCESS TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2015

FINANCIAL REVIEW

Reserves policy

Reserves policy

Unrestricted funds : these consist of funds which are available to the charity to use in furtherance of achieving its objectives.

The unrestricted fund balance of £8,868 represents the free reserves of the charity arising from operating results. The trustees would like to apply "best practice" and have free reserves at a level which would cover at least three months operating activity.

Restricted funds are those to which income has been received with the condition that it be reserved for a particular purpose. During the year a total of £88,903 has been classed as restricted income. The majority of this was received for the Arran Coastal Way Project. Donated facilities consisting of rent of office space of £2,000 has been provided by the Forestry Commission.

Principal funding sources

During the year the charity received donations and subscriptions. Grants received towards the general running costs of the charity consisted of a grant of £234 from Foundation Scotland, a grant of £700 from Arran Trust, a grant of £450 from North Ayrshire Council and a donation of £1,000 from the Lochranza Field Centre.

Several years ago the Arran Access Trust took on responsibility for the Arran Coastal Way and in 2014 successfully secured substantial grant funding to improve the footpaths and route signage. The main award has come from the Coastal Communities Fund (CCF), a government fund managed by the Big Lottery Fund.

During the year, CCF has contributed £71,311. We still have £53,607 of the £182,813 originally pledged left to claim in the next financial year. North Ayrshire Council have provided a grant of £5,000, Arran Trust have provided a two grants totalling £7,308, we received a Business Gateway Growth grant of £500 and Skills Development Scotland have provided grants of £1,444 towards the cost of training. We also raised £543 through sales of Coastal Way certificates and pin badges, and for sponsorship adverts on our website.

Thanks to these contributions massive improvements are taking place on the Arran Coastal Way and the project has funding committed to it until April 2016.

FUTURE DEVELOPMENTS

The Trust will continue to attempt to resolve any access issues brought to their attention. They will also continue to seek funding to create and maintain paths on the Isle of Arran in conjunction with local land owners and the needs of the general public.

The trustees will keep working with North Ayrshire Council on the development of the multi-user off road route between Brodick and Corrie. The next section from Cladach to Shore Lodge is expected to be completed by March 2016 and the trustees will continue to help in all ways possible to keep the momentum of this project up so it reaches a timely conclusion.

The Coastal Communities Fund grant takes the Coastal Way project up to 5 May 2016, however additional funds are on offer for existing projects and the Access Trust are hopeful of being awarded an extra £95,900 which would extend the project to December 2016. The Trust will continue to oversee the various activities which are to be carried out by the Coastal Way project, which includes both major and minor works around the island.

THE ARRAN ACCESS TRUST

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

Approved by order of the board of trustees on and signed on its behalf by:

.....
K J Morrison - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ARRAN ACCESS TRUST**

I report on the accounts for the year ended 30 September 2015 set out on pages six to thirteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended); and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations (as amended)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stephen McKelvie
FCCA
Henderson Loggie
90 Mitchell Street
Glasgow
Lanarkshire
G1 3NQ

Date:

THE ARRAN ACCESS TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

	Notes	Unrestricted funds £	Restricted funds £	2015 Total funds £	2014 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		3,910	2,531	6,441	5,586
Activities for generating funds	2	-	-	-	214
Incoming resources from charitable activities					
Grants received for Arran Coastal Way Project		-	86,372	86,372	62,390
Grants received for the Machrie Carpark Project		-	-	-	2,500
Total incoming resources		<u>3,910</u>	<u>88,903</u>	<u>92,813</u>	<u>70,690</u>
RESOURCES EXPENDED					
Charitable activities					
Costs incurred on charitable activities		1,555	-	1,555	2,564
Costs incurred on Arran Coastal Way Project		509	92,764	93,273	37,975
Costs incurred on the Machrie Car Park Project		-	-	-	5,928
Governance costs		<u>617</u>	<u>338</u>	<u>955</u>	<u>618</u>
Total resources expended		<u>2,681</u>	<u>93,102</u>	<u>95,783</u>	<u>47,085</u>
NET INCOMING/(OUTGOING) RESOURCES		1,229	(4,199)	(2,970)	23,605
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>7,639</u>	<u>30,048</u>	<u>37,687</u>	<u>14,082</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>8,868</u></u>	<u><u>25,849</u></u>	<u><u>34,717</u></u>	<u><u>37,687</u></u>

The notes form part of these financial statements

THE ARRAN ACCESS TRUST

**BALANCE SHEET
AT 30 SEPTEMBER 2015**

	Notes	2015 £	2014 £
FIXED ASSETS			
Tangible assets	6	13,019	16,911
CURRENT ASSETS			
Debtors	7	596	888
Cash at bank and in hand		<u>23,296</u>	<u>21,649</u>
		23,892	22,537
CREDITORS			
Amounts falling due within one year	8	(2,194)	(1,761)
		<u>21,698</u>	<u>20,776</u>
NET CURRENT ASSETS			
		<u>21,698</u>	<u>20,776</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		34,717	37,687
NET ASSETS		<u>34,717</u>	<u>37,687</u>
FUNDS	10		
Unrestricted funds		8,868	7,639
Restricted funds		<u>25,849</u>	<u>30,048</u>
TOTAL FUNDS		<u>34,717</u>	<u>37,687</u>

The notes form part of these financial statements

THE ARRAN ACCESS TRUST

**BALANCE SHEET - CONTINUED
AT 30 SEPTEMBER 2015**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
K J Morrison -Trustee

THE ARRAN ACCESS TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2015

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on a reducing balance basis
Motor vehicles	- 25% on a reducing balance basis
Computer equipment	- 33% on a straight line basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Vat

The charity is not registered for VAT: therefore costs are stated inclusive of irrecoverable VAT.

Donated facilities

These consist of the use of office space provided by the Forestry Commission. The value is based upon a reasonable estimate of rent of similar facilities in the area.

2. ACTIVITIES FOR GENERATING FUNDS

	2015	2014
	£	£
Sales	<u>-</u>	<u>214</u>

3. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2015	2014
	£	£
Depreciation - owned assets	<u>4,428</u>	<u>5,682</u>

THE ARRAN ACCESS TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

4. TRUSTEES' REMUNERATION AND BENEFITS

There was no trustees' remuneration or other benefits for the year ended 30 September 2015 nor for the year ended 30 September 2014.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2015 nor for the year ended 30 September 2014.

5. STAFF COSTS

	2015	2014
	£	£
Wages and salaries	57,196	19,210
Employer NIC	3,525	1,214
	<u>60,721</u>	<u>20,424</u>

The average monthly number of employees during the year was as follows:

	2015	2014
Full-time	3	3
Part-time	<u>3</u>	<u>1</u>
	<u>6</u>	<u>4</u>

No employee received emoluments in excess of £60,000.

6. TANGIBLE FIXED ASSETS

	Plant and machinery	Motor vehicles	Computer equipment	Totals
	£	£	£	£
COST				
At 1 October 2014	518	21,671	404	22,593
Additions	<u>536</u>	<u>-</u>	<u>-</u>	<u>536</u>
At 30 September 2015	<u>1,054</u>	<u>21,671</u>	<u>404</u>	<u>23,129</u>
DEPRECIATION				
At 1 October 2014	130	5,418	134	5,682
Charge for year	<u>231</u>	<u>4,063</u>	<u>134</u>	<u>4,428</u>
At 30 September 2015	<u>361</u>	<u>9,481</u>	<u>268</u>	<u>10,110</u>
NET BOOK VALUE				
At 30 September 2015	<u>693</u>	<u>12,190</u>	<u>136</u>	<u>13,019</u>
At 30 September 2014	<u>388</u>	<u>16,253</u>	<u>270</u>	<u>16,911</u>

THE ARRAN ACCESS TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Other debtors	-	288
Prepayments and accrued income	<u>596</u>	<u>600</u>
	<u>596</u>	<u>888</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Social security and other taxes	1,546	1,143
Accrued expenses	<u>648</u>	<u>618</u>
	<u>2,194</u>	<u>1,761</u>

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	Total	2015 funds	Total	2014 funds
	£	£		£		£
Fixed assets	-	13,019		13,019		16,911
Current assets	9,486	14,406		23,892		22,537
Current liabilities	<u>(618)</u>	<u>(1,576)</u>		<u>(2,194)</u>		<u>(1,761)</u>
	<u>8,868</u>	<u>25,849</u>		<u>34,717</u>		<u>37,687</u>

10. MOVEMENT IN FUNDS

	At 1/10/14	Net movement in funds	At 30/9/15
	£	£	£
Unrestricted funds			
General fund	7,639	1,229	8,868
Restricted funds			
Grants received for Coastal Way Project	30,048	(4,199)	25,849
	<u>37,687</u>	<u>(2,970)</u>	<u>34,717</u>
TOTAL FUNDS			

THE ARRAN ACCESS TRUST

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	3,910	(2,681)	1,229
Restricted funds			
Grants received for Coastal Way Project	88,903	(93,102)	(4,199)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>92,813</u>	<u>(95,783)</u>	<u>(2,970)</u>

THE ARRAN ACCESS TRUST

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 SEPTEMBER 2015

10. MOVEMENT IN FUNDS - continued

Restricted Funds:

Arran Coastal Way Project

	£	£
Grants received in year:		
Coastal Communities Fund		71,311
Arran Trust		7,308
Skills Development Scotland		1,444
National Trust for Scotland		797
Business Gateway		500
North Ayrshire Council		<u>5,000</u>
		83,360
Less: Resources expended		
Salaries	60,318	
Recruitment	166	
Staff and volunteer training	2,885	
Travel	430	
Insurance	1,317	
Office costs	476	
Marketing and promotion	2,052	
Motor expenses	1,895	
Protective clothing	992	
Construction works	11,032	
Tools	965	
Signs/Interpretation/Website	3,943	
Bank charges	-	
Professional fees	308	
Depreciation of plant and machinery	231	
Depreciation of motor vehicles	4,063	
Depreciation of computer equipment	<u>134</u>	
Balance at 30 September 2015		<u>91,207</u>
		<u>(7,847)</u>

Arran Coastal Way Project: This consists of grants received to improve the footpaths and route signage along the Coast of Arran.

Donated facilities for Arran Coastal Way Project

Donated facilities received	2,000
Rent	<u>2,000</u>
Balance at 30 September 2015	<u>£ -</u>

Donated Facilities for Arran Coastal Way Project: This consists of the provision of office space by the Forestry Commission.

11. ULTIMATE CONTROLLING PARTY

The charity is constituted by its Memorandum and Articles of Association and is controlled by its appointed trustees.

THE ARRAN ACCESS TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

	2015	2014
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	1,580	1,182
Grants	1,150	2,212
Subscriptions	1,711	1,359
Donated services and facilities	<u>2,000</u>	<u>833</u>
	6,441	5,586
Activities for generating funds		
Sales	-	214
Incoming resources from charitable activities		
Grants received for Coastal Way Project	86,372	62,390
Grants received for Machrie Car Park Project	<u>-</u>	<u>2,500</u>
	<u>86,372</u>	<u>64,890</u>
Total incoming resources	92,813	70,690
RESOURCES EXPENDED		
Charitable activities		
Wages	60,721	20,424
Insurance	-	197
Postage and stationery	284	351
Sundries	171	39
Small works	-	737
Booklets	1,200	1,240
Rent	2,000	833
Coastal Way Project costs	26,124	11,036
Machrie Car Park Project costs	-	5,928
Depreciation of plant and machinery	231	130
Depreciation of motor vehicles	4,063	5,418
Depreciation of computer equipment	<u>134</u>	<u>134</u>
	94,828	46,467
Governance costs		
Accountancy	647	618
Legal fees	<u>308</u>	<u>-</u>
	<u>955</u>	<u>618</u>
Total resources expended	95,783	47,085
Net (expenditure)/income	<u><u>(2,970)</u></u>	<u><u>23,605</u></u>

This page does not form part of the statutory financial statements